

Integrated Waste Management Advisory Committee
Meeting Minutes for Tuesday, July 15 2008
Durham Town Hall 7:30 - 9:00 a.m.
DRAFT Meeting Minutes

Attendees: Jenna Jambeck, Chuck Baldwin, Kim Nadeau, Julian Smith, Heather Harvey, Doug Bullen.

1. Welcome and introductions
2. Public input
 - a. Reuse of cardboard boxes from people moving in – flyer
 - b. Could this be incorporated into recycling at the transfer station? Put something at the Town Hall? UNH could pass on to students, landlords to tenants. Through UNH daily newsletter to students. Signage at transfer station, flyer at Town Hall and Library, put in Friday update and announce in newsletter.
3. Approval of minutes from June meeting – Chuck motion to approve, Heather second – approved.
4. Newsletter
 - a. Articles due by September 17 (3 weeks to edit, etc.), to printer October 14, in mail October 22.
 - b. Residential cleanup date is November 10 (so back calculate to choose date for newsletter to go out). Fall Cleanup is for leaves and brush (yard waste only). Page 3 and 6 are set – DPW. Could update and rerun articles from 2002, which have solid waste information about the town. Heather likes the article, “Where does everything go?” and will update this for the new newsletter. HHW information and/or homemade cleaner recipes good too. Julian is doing an article on beavers and recycling. Chuck has Hank and Clifford article as well. Energy can have page 7. Next time, the layout will be more detailed.
5. Clean Sweep
 - a. Jenna: Adopt-a-spot. Need to speak with DIWUL again and also the Interfraternity and Panhellenic councils (other groups also need community service). Need someone to be able to continue spearheading the effort on campus. Jenna to email Clemson woman’s contact info to Chuck. Doug: Spoke to Randy Kelly and if people need community service, they could be assigned trash cleanup. Doug will remind him again in the fall. Heather: Are we also going to talk to the Durham Business Association? Could we talk to some of the businesses directly? (e.g., pizza places: DHOP, Wildcat, JP’s, Village Pizza). Enforcement by police? (had been investigated last year) – we will try talking to people and other efforts first. Julian will email contacts from the DBA to Heather if she sends him an email. Julian: Doug could talk to Student Services to see if there are students on probation at UNH could be assigned cleanup as community service.
6. Report from Public Works
 - a. Swap Shop rule posting – Rules on yellow sheets all set to be posted. Will be put in DPW newsletter. Annual purge of Swap Shop? Throw/donate items. In November? Put notice in Newsletter that we will do this? Some stuff can be donated, but most can be disposed.
 - b. Swap Shop addition – Chuck and Doug: Lean-to proposal submitted and approved in a permit. Start construction ASAP. Bonnie keeping an eye out for reusable construction materials.
7. Goals and Budget Plan
 - a. Goals: Swap Shop, Newsletter, Recycling #3-7 (and why manufacturers use them?) and PAYT, single stream, adopt-a-spot, DBA communication, additional town cleanups, recycling/separating aluminum, more education/ resource (story of stuff), quantify our waste per capita and track trends. Julian: Los Alamos, NM took brush to the transfer station 7 days a week 7am-7pm, residents get 12 free deliveries (as big as you want), would like to see the transfer station open more often or longer. Also, maybe we should market the Swap Shop to UNH Students (outreach to UNH). Student Day at the transfer station? JLB firm in Texas proposing 210 apartments by Spruce Wood (come furnished), so less stuff to dispose of. Heather found a Styrofoam recycling machine will send out link. Will prioritize goals at next meeting (prepare before).
 - b. Budget: Not wanting an increase, but it is a little higher because of outreach and education. Chuck got both the “Green Cone” and “Earth Machine” donated as display. Kim motion to approve budget, Heather second, all approved.
8. Outreach on Durham Day – September 14. Get bulk reusable water bottles/mugs; get bags donated from Durham Marketplace? Jenna will get bulk ordering information on bottles/mugs. Cloth napkins (will purchase). Heather to investigate bags. Get a beaver wood piece from Julian.
9. Motion to adjourn Jenna, Heather second, passed – adjourned at 9:32am.

NEXT MEETING, August 12, 7:30am